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 CITY COUNCIL



## **Arts & Culture Passport Lead Organisation Form**

**This form confirms that the organisation identified below would like to be a Lead Organisation in Portsmouth's Arts & Culture Passport.**

The scheme aims to enable and encourage children, young people and adults to enjoy engaging with the arts and culture, as well as to increase visitors and audience numbers.

There is no cost involved to the organisation, however, schools and organisations may like to purchase stamps and stickers from Portsmouth Music Hub to use in passports or as evidence that passport holders have visited or attended.

**Name of Organisation:**.....

**Contact Name:** .....

**Email Address:** .....

As a Lead Organisation in the Arts & Culture Passport we agree to the following:

- to enable children, young people and adults to participate in Arts & Culture Passport
- to ensure key staff are identified as Assessors for the Passport
- to adhere to the criteria in assessing and awarding stamps
- to provide information about successful participants on the Excel Spread sheet and submit this to Portsmouth Music Hub
- to print certificates for the successful participants
- to promote Arts & Culture Passport on your organisation's website

**Signed** ..... **Date** .....